

DeKalb Online Academy

Academic Contract - DOLA During the Day (DD)

A conference was held on _____ to discuss the educational status of _____. Students may earn a maximum of two (2) additional Carnegie units per year. As a result of that conference, the following actions have been agreed on by the student, parent/guardian, administrator, teacher, and other appropriate resource personnel.

DOLA teacher agrees to complete the following actions:

1. Respond to students and parents within 24 hours.
2. Post grades in Teacher Assistant weekly and submit progress reports every 4.5 weeks to students.
3. Identify deficiencies and interventions on report cards and progress reports when appropriate.
4. Provide archived, synchronous eClassroom lessons so that students can receive assistance.
5. Inform students about required EOCT exams on course homepage and in one of the course modules.
6. Send electronic pages to students about EOCT exams and incomplete assignments.
7. Publish a pacing chart for each course to help guide students.
8. Contact students about their progress via phone, email, or electronic page. Maintain contact logs.
9. Contact parents and counselors about student progress via email and/or phone. Maintain contact logs.
10. Hold parent conferences.

Student agrees to complete the following actions:

1. Before beginning the course, read ALL of the information on the DOLA homepage and the course homepage.
2. Throughout the course, read the information in each module, news bulletin, and page.
3. Follow all expectations, rules, and regulations mandated by the teacher, school, and DeKalb County School District.
4. Throughout the duration of the course, log in daily and complete assignments, quizzes, and tests in accordance with the pacing chart.
5. Be on time to each DOLA During the Day class. You must report to the following assigned room each day to log into your DOLA course(s)_____.
6. Bring all necessary materials to class each day. You cannot complete your assignments without your book, paper, calculator, or pencil/pen.
7. Contact DOLA instructor(s) through eClassroom, page, email, or phone to request assistance.
8. Study for and complete all tests, quizzes, and final exams. If you need extra help, please enter the eClassroom and/or review archived lessons.
9. Complete all classwork and homework assignments, projects and essays as assigned. If you fail to complete assignments, your average will be negatively impacted.
10. Take the corresponding EOCT exam at your home school or the assigned central location during the testing window.

Parent/Guardian agrees to complete the following actions:

1. Expect that your child will follow all expectations, rules, and regulations.
2. Monitor your child's online attendance and grades through a parent portal for Infinite Campus.
3. Contact the DOLA instructor(s) after receipt of the 4.5, 9, and/or 13.5 week progress reports if the student's grade is 73% or below.
4. Monitor classwork and homework assignments to ensure completion of assignments.
5. Discuss with your child the importance of preparing daily for the DOLA During the Day and/or Beyond the Day course(s).
6. Work in conjunction with the school to assist your child in achieving educational success.
7. Work in conjunction with the home school to ensure that your child takes the corresponding EOCT, if applicable, during the designated testing window. Your child will receive an "I" (Incomplete) until he/she takes the EOCT within the allotted time period (i.e., **the end of the subsequent semester within the regular school year**). After the allotted time has passed and your child has not taken the EOCT, a zero (0) will be recorded for the EOCT score. For students enrolled in grade nine for the first time before July 1, 2001, the EOCT counts as 15% of the final grade. For students enrolled in grade nine for the first time on July 1, 2011 or after, the EOCT counts as 20% of the final grade.

In conjunction with DOLA, the home school administrator agrees to complete the following actions:

1. Reinforce the expectations, rules, and regulations of _____ High School and DeKalb County School District.
2. Keep the parent/guardian informed of the student's status and provide support as needed.
3. Conference with the parent/guardian to discuss the student's progress when requested.

Statement of Understanding:

The student has been placed on an academic contract for the duration of the semester. If your student successfully completes the DOLA course(s), the student's contract will end on the last day of the semester. **A student may not be enrolled in more than two (2) DOLA DD classes during a semester.** In accordance with the board policy regulation IE-R, with written permission from the parent/guardian, a student may request to drop a course after the course has met for ten days. The request must be received by the 9-week progress report date. Regardless of the date of enrollment, if a student has not completed at least one assignment for each DOLA course in which he/she is enrolled by **September 9th** or **February 9th**, DOLA personnel will delete the DOLA course on the following day. **If your student earns a "DR" or a failing grade in a DOLA course, the local school is not permitted to schedule the student to take that course through DOLA's online platform in the next semester.**

Parent: _____ Date: _____ Counselor: _____ Date: _____

Student _____ Date _____ Administrator: _____ Date: _____

Local School Counselor's Contact Information: _____@fc.dekalb.k12.ga.us _____ (phone)

Revised August 2014