

Steps for Accessing VERGE Courses

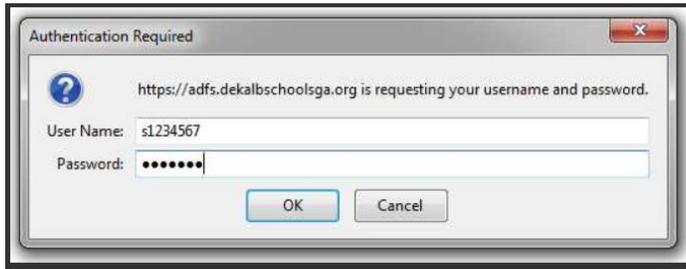
1. Go to www.dekalbschoolsga.org .

2. Scroll down to the bottom of the screen and click on the **Launchpad**  icon.

3. Click **Log in with Active Directory**.



4. Type in your username and password in the **Authentication Required** box. Then, click the **OK** button.



The **User name** for all students is the 7-digit student number with an “s” (s1234567)

Middle School and High School Passwords:
These are set by students.

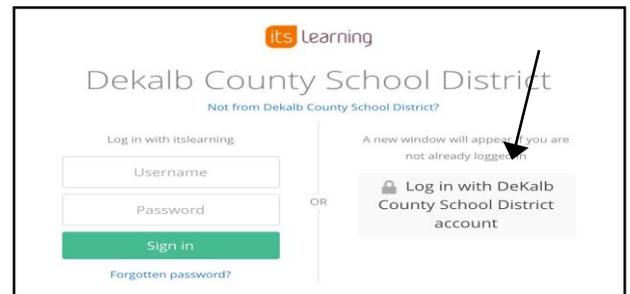
5. Locate and click on the **VERGE** icon located under the DCSD Digital Learning Tools in Launchpad.





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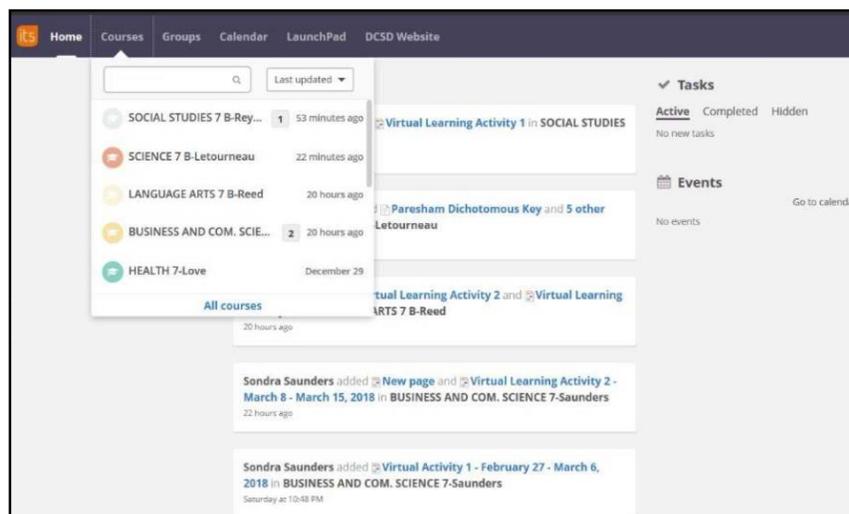
6. If requested, click **Log in with DeKalb County School District account**.



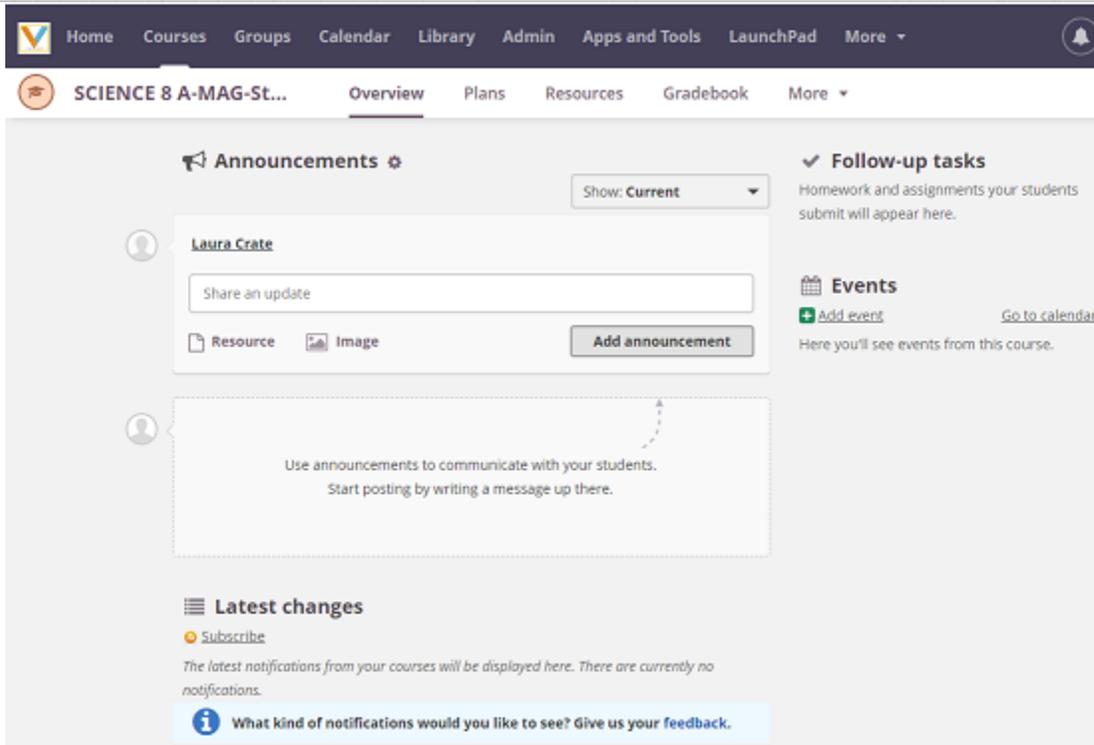
7. You should now see the **VERGE Home Screen**.



8. Click on **Courses**. Look for the course. There is a **scroll bar** to use if you do not see your course.



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The screenshot shows a user interface for a course page. At the top, there is a navigation bar with links: Home, Courses, Groups, Calendar, Library, Admin, Apps and Tools, LaunchPad, and More. Below this, the course title "SCIENCE 8 A-MAG-St..." is displayed, along with sub-navigation options: Overview, Plans, Resources, Gradebook, and More. The main content area is divided into several sections:

- Announcements:** A section with a "Show: Current" dropdown menu. It features a user profile for "Laura Crate" and a text input field labeled "Share an update". There are also buttons for "Resource" and "Image", and an "Add announcement" button.
- Follow-up tasks:** A section with a checkmark icon and the text "Homework and assignments your students submit will appear here."
- Events:** A section with a calendar icon, an "Add event" button, and a "Go to calendar" link. Below this, it says "Here you'll see events from this course."
- Latest changes:** A section with a list icon and the text "Subscribe". Below this, it says "The latest notifications from your courses will be displayed here. There are currently no notifications."
- Feedback:** A blue box with an information icon and the text "What kind of notifications would you like to see? Give us your feedback."