



ACCESS COURSES ANYTIME, ANY PLACE,
AND AT ANY PACE

FLEX Academy offers access to virtual courses anytime, anyplace, and at any pace to meet every learner's needs. Based on this advisement process, the local school submits request to enroll student in FLEX Academy's Restore program to recover credit over the summer. All courses follow the district's curriculum at a glance and academic calendar for consistency and equity.



ELIGIBILITY AND REQUIREMENTS

- Students are required to meet with their local school counselor to determine course needs and be registered for course(s).
- Eligible Students: All high school students (grades 9th-12th) who have previously failed the requested course.
- Priority: Seniors (C/O 2017, Summer Graduates, 5th Year Seniors)
 - Priority will be given to seniors until May 25th.
 - All eligible students (9th-12th) will be enrolled until cap is reached.
- **Cost: \$100 per 0.5 Carnegie unit; \$200 per 1.0 Carnegie unit**
- Payment Information: Parents should visit the [FLEX Payment Link](http://bit.ly/dcsdflexpaylink) (<http://bit.ly/dcsdflexpaylink>) to make payment arrangements and select two (2) preferred locations for when assistance is needed.

INSTRUCTIONAL CONSIDERATIONS

- Courses Offered: www.dekalbschoolsga.org/flex-academy/course-offerings
- 2.0 units maximum can be taken with FLEX Academy this summer.
- Failing grade for the requested course must be evident on the student's transcript.

STUDENT SUPPORT

- All course content and assessments will be accessible via VERGE and progress is monitored by DCSD teachers.
- Students are required to attend orientation during the first two days of the course. Orientation will be available virtually and face to face.
- All assessments are proctored. Proctoring will be available virtually and face to face.
- It is recommended that students who are not making adequate progress (*falling more than two days behind in course planner*) report to their assigned FLEX site for further assistance.
- Student support will consist of on-site assistance, virtual open instructional labs, and virtual guided tutorials.
- On-Site Support Locations are Cross Keys HS, Tucker HS, Redan HS, Miller Grove HS, and Columbia HS (*additional sites may be added based on enrollment*). Students will be assigned a location by FLEX Academy based on parent preference.

NCAA: Athletes should not use FLEX as a summer school option due to NCAA regulations for approved coursework.

IMPORTANT DATES & DETAILS

Registration: April 24, 2017-June 5, 2017

Withdrawal Deadline: June 8, 2017

Course Dates: May 30, 2017-June 22, 2017

EOC Testing Dates: June 26, 2017 – June 29, 2017 (Test will be administered at home school.)

Time of Operation for On-Site Locations:

8:30 am – 1:00 pm

Transportation

No bus transportation will be provided. Students must transport themselves to face to face FLEX On-Site Locations.

Internet & Technology

Students must have access to an internet connected device with a webcam (*required*). Updated desktops, laptops, and Chromebooks are recommended.

PC:

- 1.4 GHz Intel Pentium 4 or faster processor (or equivalent)
- Windows 10, 8.1 (32-bit/64-bit), Windows 7 (32-bit/64-bit)
- 512 MB of RAM (1 GB recommended)
- Microsoft Internet Explorer 9 or later, Windows Edge browser, Mozilla Firefox, and Google Chrome

Mac:

- 1.83 GHz Intel Core Duo or faster processor
- 512 MB of RAM (1 GB recommended)
- Mac OS X 10.9, 10.10, and 10.11
- Mozilla Firefox, Apple Safari, Google Chrome

To check your device for applications used in our program, click here:

http://admin.adobeconnect.com/common/help/en/support/meeting_test.htm

FLEX does not provide troubleshooting of personal devices.

Course Progress

- Students are expected to submit assignments according to the course planner (*1-2 per assignments per course per day*).
- FLEX tracks attendance through submission of assignments. Parents will be contacted at 1-Day and 2-Day absences.
- Communication must be made with the FLEX Administration Office if student will be idle for an extended period. ***Students absent more than three (3) days will be dropped from course.***

Virtual Course Expectations

- Students should plan to spend 3-5 hours per day per course on learning course content and completing assignments.
- Guided Tutorials and Open Instructional Labs will be available to all students virtually via Adobe Connect.
- Students must finish all coursework by June 22nd at 1:00 pm.

Contact Information

- Office: 678-676-1190
- Website: www.dekalbschoolsga.org/flex-academy

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